



ST-587 Exemption Certificate (for Manufacturing, Production Agriculture, and Coal and Aggregate Mining)

Step 1: Identify the seller

The seller must keep this certificate.

Name _____

Address _____
Number and street

Phone (____) _____

City _____ State _____ ZIP _____

Step 2: Identify the purchaser (lessor)

Name _____

Phone (____) _____

Address _____
Number and street

Date of purchase ____/____/____
Month Day Year

City _____ State _____ ZIP _____

Write the purchaser's Illinois account ID number, FEIN or SSN.

Illinois account ID number _____

FEIN _____ SSN _____

Step 3: Identify the lessee

Name _____

Address _____
Number and street

Phone (____) _____

City _____ State _____ ZIP _____

Step 4: Identify the item(s) you are purchasing (or leasing)

Type of item(s) _____

Serial number(s) _____

Step 5: Identify how you will use the item(s) listed in Step 4. Check the appropriate box. You must complete this step and also Step 6 if you are submitting this form as a blanket certificate.

I state that this item will be used

- primarily in the manufacturing or assembling of tangible personal property for wholesale or retail sale or lease, including graphic arts production.
- primarily in production agriculture.
- primarily for coal and aggregate exploration and related mining, off-highway hauling, processing, maintenance, and reclamation, but excluding motor vehicles required to be registered under the Illinois Vehicle Code.

Step 6: Blanket Certificate Complete this step only if you are using this form as a blanket certificate. Check the appropriate box.

I am the identified purchaser, and I certify that

- all of the purchases that I make from this seller are eligible for the exemption identified in Step 5.
- the following percentage, _____ %, of all of the purchases that I make from this seller are eligible for the exemption identified in Step 5.

Step 7: Sign below

Under penalties of perjury, I state that I have examined this certificate and, to the best of my knowledge, it is true, correct, and complete.

Purchaser's signature _____ Date ____/____/____

You may photocopy this form or you may obtain additional forms by visiting our website at tax.illinois.gov.

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General Information

When is an Exemption Certificate required?

Generally, an Exemption Certificate is required for proof that no tax is due on any sale that is made tax-free as a sale of machinery or equipment used in graphic arts production, manufacturing machinery, equipment, and tangible personal property to be used primarily in manufacturing or assembling of tangible personal property, production agriculture, or coal and aggregate mining. Effective July 1, 2019, the manufacturing machinery and equipment exemption includes production related tangible personal property, such as supplies and consumables including fuels, coolants, solvents, oils, lubricants, and adhesives, hand tools, protective apparel, and fire and safety equipment, primarily used or consumed in a manufacturing process. The purchaser, at the seller's request, must provide the information that is needed to complete this certificate.

Who keeps the Exemption Certificate?

The seller must keep the certificate. We may request it as proof that no tax was due on the sale of the specified items. **Do not** mail the certificate to us.

Can other forms be used?

Yes. You can use other forms or statements in place of this certificate but whatever you use as proof that an exempt sale of the qualified item was made must contain

- the seller's name and address;
- the purchaser's name and address;
- a description of the property being purchased;
- a statement that the property is being purchased for use primarily in (1) manufacturing or assembling of tangible personal property, (2) production agriculture, (3) coal and aggregate mining; and
- the purchaser's signature and date of signing.

Note: A purchase order signed by the purchaser may be used as an Exemption Certificate if it contains all of the previously stated required information.

When is a blanket Exemption Certificate used?

The purchaser may provide a blanket Exemption Certificate to any seller from whom all purchases made from the identified seller will be exempt. Qualified exemptions include items used:

- primarily in the manufacturing or assembling of tangible personal property for wholesale or retail sale or lease, including graphic arts production.
- primarily in production agriculture.
- primarily for coal and aggregate exploration and related mining, off-highway hauling, processing, maintenance, and reclamation, but excluding motor vehicles required to be registered under the Illinois Vehicle Code.

A blanket certificate can also specify that a percentage of the purchases made from the identified seller will be exempt. In either instance, blanket certificates should be kept up-to-date. If a specified percentage changes, a new certificate should be provided. Otherwise, all certificates should be updated at least every three years.

Specific Instructions

Step 1: Identify the seller

Provide the seller's name, address, and phone number on the lines provided.

Step 2: Identify the purchaser (lessor)

Provide the purchaser's (lessor's) name, address, phone number, and date of purchase on the lines provided. You must also write the purchaser's identification number on the corresponding line.

Step 3: Identify the lessee

If the purchaser is a lessor, provide the lessee's name, address, and phone number on the lines provided.

If the purchaser is not a lessor, leave this step blank and continue to Step 4.

Step 4: Identify the item(s) you are purchasing (leasing)

This includes machinery and repair/replacement parts. Provide the type of item(s) and serial number(s) on the lines provided.

Step 5: Identify how you will use the item(s) listed in Step 4

Check the appropriate box to indicate how the equipment will be used. You must complete this step if you are submitting this form as a blanket certificate.

Step 6: Blanket Certificate

Complete this step **only** if you are using this form as a blanket certificate.

Step 7: Sign Below

The purchaser must sign and date the form.



CRT-61 Certificate of Resale (Sales and Related Taxes, Fees, and E911 Surcharge)

A Certificate of Resale is a statement signed by the purchaser that indicates the merchandise purchased is for resale purposes only. **Note:** It is the seller's responsibility to verify that the purchaser's retailer or reseller Illinois account ID number is valid and active. You can confirm this by using the Verify a Registered Business link at mytax.illinois.gov. This system allows you to inquire whether a business is registered with the Illinois Department of Revenue (IDOR) and how that business is registered.

Step 1: Identify the seller

Name _____
Address _____
City _____ State _____ ZIP _____

Step 2: Identify the purchaser

Name _____
Address _____
City _____ State _____ ZIP _____

Complete the information below. Check only one box.

- The purchaser is registered as a retailer or reseller with IDOR. Account ID number _____ - _____ .
- The purchaser is an out-of-State purchaser authorized to do business out-of-State and not required to be registered as a retailer or reseller in Illinois and will resell and deliver this property only to purchasers located outside the State of Illinois. Enter the other state name and account/registration number: _____ (or attach copy of registration to Form CRT-61). See instructions.

If making a blanket certificate, skip to Step 4 or 5.

Step 3: Describe the property

Describe the property that is being purchased for resale or list the invoice number and the date of purchase.

For a blanket certificate to qualify, the purchaser must complete Step 4 or 5. See instructions for more information.

Step 4: Complete for full blanket certificates

- I am the identified purchaser, and I certify that all of the purchases that I make from this seller are for resale.

Step 5: Complete for percentage blanket certificates

- I am the identified purchaser, and I certify that the following percentage, _____ %, of all of the purchases that I make from this seller are for resale. List the item: _____

Note: This is for use only with single item type purchases, such as cooking oil used in preparing foods. See instructions.

Step 6: Purchaser's signature

I certify that I am purchasing the property in Step 3, Step 4, or Step 5 from the stated seller for the purpose of resale. I understand that if I use the item(s) purchased under this certificate in any manner other than as just described, I will owe tax based on each item's purchase price or as otherwise provided by law.

I understand misuse or misrepresentation may also result in penalties, interest, and criminal prosecution.

Purchaser's signature _____ Email address _____ Date / /

Printed name _____ Phone _____